



Department: Finance

Contract: Internship, Remote or Hybrid 🖥️

Location in case on-site: Centre of Thessaloniki, Greece

Duration: 6-months

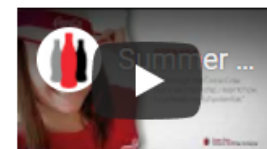
😊 **Do you want to take the first step in your career?**

Join us now and start your **internship at Coca-Cola HBC!**

YOUR NEW KEY RESPONSIBILITIES:

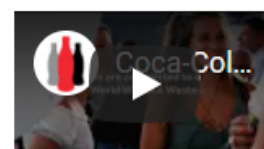
- Verify that all relevant finance documents have been received from the proper sources.
- Process diverse finance business documents & invoices, and enter accurate data in the ERP, SAP system.
- Verify that daily administrative activities processed with our customers are done timely and accurately.
- Manage daily and monthly validation checks.
- Extract movements from the system and provide reports to transportation companies for proper reconciliation of driver differences.
- Manage disputes and claims with the customers/drivers for the country under your responsibility.
- Establish and maintain effective customer relationships through an understanding of their needs.

Summer internship at Coca-Cola HBC



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Who we are



ARE THESE YOUR SECRET INGREDIENTS?

Experience isn't a requirement, but passion and potential are!

- In process of obtaining your degree in Business Administration, Accounting, or any other relevant field
- Eager to learn and innovate
- Experienced user of MS Office applications would be a plus
- Fluency in English, both written and verbal
- You're volunteering or taking an active role in student organizations, sports or have another amazing interest
- Very good command of one of the following languages would be a plus: Hungarian, Romanian, Polish, German, Czech, Slovak, or Italian

BENEFITS



**Learning &
Development
Opportunities**



**Participation
in team
activities**



**Complimentary
beverages**



**Flexible
working hours**

